

MASSANUTTEN MILITARY ACADEMY
Employment Application

Please type or print.

Full Name _____

Current Address _____

Permanent Address, if different _____

Social Security # _____ Home Phone _____

Cell Phone _____ E-mail _____

Position Applying For: Teaching Coaching Dorm Supervision Maintenance Clerical/Support
Other: _____

EDUCATION

Schools and Colleges Attended	Degree, Date Awarded
_____	_____
_____	_____
_____	_____

EMPLOYMENT HISTORY (most recent employer first) Please provide employer's address and phone number.

1. _____ Dates _____
Reason for Leaving _____ Contact for Reference: Yes / No
2. _____ Dates _____
Reason for Leaving _____ Contact for Reference: Yes / No
3. _____ Dates _____
Reason for Leaving _____ Contact for Reference: Yes / No

REFERENCES

List 3 references in addition to the employers above. Provide email addresses or phone number for each. References cannot be MMA employees or the applicant's relatives.

1. _____
2. _____
3. _____

MASSANUTTEN MILITARY ACADEMY
Employment Application (continued)

Please describe your previous experience at other *military schools* (school names, your roles and duties, dates of service).

U.S. military service: Branch _____ Rank _____ Dates of Service _____

Please describe any physical defects that preclude or limit your performance of certain tasks/jobs. _____

Driver's license: State _____ Limitations _____

Commercial Driver's License Number _____ Expiration Date _____

Have you ever been:

- Convicted of a violation of law other than a minor traffic violation? Yes No
(To include any misdemeanor, felony, or driving while intoxicated -- even if no time was served.)
- Discharged or requested to resign from a former position? Yes No
- Refused renewal of an employment contract? Yes No
- Investigated for or convicted of sexual molestation or misconduct? Yes No
- Investigated for child abuse or neglect? Yes No

Please attach a detailed explanation of any "yes" response above.

Date available to begin work at MMA: _____

Applicant's Authorization for MMA to Conduct Background Checks:

By signing below, I (the applicant) hereby authorize MMA to conduct an appropriate background investigation. I authorize the release of my personal information from appropriate sources, including criminal records, civil actions, driving records, previous employment and education records, personal and professional references, and information from other appropriate sources. I waive my right of access to information, and I hereby release MMA and information providers from any liability in connection with the release or use of this information. This release of liability includes local law enforcement agencies, all Central Criminal Records Exchange, Department of Motor Vehicles, the Virginia or other State Department of Social Service Child Protective Services Unit, credit services, previous employers and Assessed Services or Federal organizations.

Furthermore, I certify that my responses on this application are true, correct and complete, and that they may be relied upon in considering me for employment. I understand that any misstatement or omission of fact will be sufficient grounds for my immediate discharge should I become employed with the Academy.

Signature _____ Date _____

Massanutten Military Academy is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, political affiliation, sex, religion, age, or disability in the admission or access to, and participation and employment in, its programs, services, or activities. Reasonable accommodations are made upon request.

MASSANUTTEN MILITARY ACADEMY

Teacher's Application

Previous experience

School Name and location

Dates of service

Subjects taught, grade levels)

School Name and location	Dates of service	Subjects taught, grade levels)

Are you willing to reside in a dormitory apartment and serve as a supervisor/advisor? Yes No

What **sports** are you willing and qualified to coach? Please describe any previous coaching experience.

What **co-curricular programs** are you willing to lead/sponsor? Please describe any previous related experience.

Do you hold a current teacher's license? Yes No

State(s) _____ Endorsement(s) _____

If no, are you willing to complete certification requirements? Yes No

Please attach **two writing samples** of no more than 200 words each explaining (1) **your philosophy of education** and your perspectives on teaching and (2) **why you want to become part of the faculty team** at, of all schools, Massanutten Military Academy.

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www.militaryschool.com
FAX: 540-459-5421

614 S. Main Street • Woodstock, VA 22664

e-mail: mma@shentel.net
TELEPHONE: 540-459-2167

BACKGROUND INVESTIGATION CONSENT

I, _____, hereby authorize Massanutten Military Academy and/or its agents to make an independent investigation of my background, references, character, past employment, education, credit history, criminal or police background, including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my Application and/or obtaining other information which may be material to my qualifications for employment now and, if applicable, during the tenure of my employment with Massanutten Military Academy.

I release Massanutten Military Academy and/or its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims or law suits in regards to the information obtained from any and all of the above referenced sources used.

The following is my true and complete legal name and all information is true and correct to the best of my knowledge:

Full Name (Printed)

Maiden Name or Other Names Used

Present Address

How Long

City/State

Zip

Former Address

How Long

City/State

Zip

*Date of Birth

Social Security Number

Other Social Security Number

Driver's License Number

State of License

Other Driver License

Signature

Date

**NOTE: The above information is required for identification purposes only, and is in no manner used as qualifications for employment. Massanutten Military Academy is an Equal Opportunity Employer, and does not discriminate on the basis of Sex, Race, Religion, Age (40 and over), Handicap or National Origin.*