

**PARENT/GUARDIAN FORM 7**

\_\_\_\_\_  
Cadet Name      Last,                      First,                      MI

**SUBJECT:**      Admissions and Retention Policy

1. Massanutten Military Academy (the “Academy”) accepts applicants and retains cadets with high moral character, education potential, physical fitness and a desire to attend a college. The Academy does not discriminate on the basis of race, sex, color, religion, national or ethnic origin in the administration of its admissions policies, educational policies, scholarship, athletic or other school-administered programs. This Admission and Retention Policy (the “Policy”) supersedes and replaces all previously existing admissions and/or admissions and retention policies. To accomplish the Academy's mission, the Academy stipulates an applicant must meet, and an enrolled cadet must continue to meet, the following admissions and retention criteria and policies:

a. General Admission and Retention Policy:

- (1) Admission to the Academy and a cadet’s continued enrollment in the Academy will be based on grades, disciplinary records, recommendations of school officials, physical abilities, and demonstrated potential to successfully complete the Academy’s educational program.
- (2) An applicant who will have reached his/her 22nd birthday prior to his/her projected graduation date will not be accepted.
- (3) Applicants who are accepted must be able to meet the JROTC enrollment standards.
- (4) Applicants and enrolled cadets must have and maintain all required immunizations, a current physical examination, athletic authorizations, and may have no serious/life threatening communicable diseases.
- (5) Applicants and enrolled cadets who are unable to meet and/or maintain the physical, medical, psychological, academic and/or disciplinary standards of the Academy will not be enrolled at the Academy or will be dismissed from the Academy if currently enrolled.

b. Disciplinary and Criminal Record Policy:

- (1) An applicant who is currently on court-ordered probation will not be considered for admission to the Academy.
- (2) Discovery of incomplete or inaccurate information regarding juvenile criminal records or violations of the law may result in the rejection of the applicant and/or the dismissal of an enrolled cadet.
- (3) If information which would have caused an applicant’s rejection is discovered or disclosed after enrollment, the student will be immediately dismissed from the Academy.

(4) An applicant who has been dismissed from his/her previous school will normally not be accepted, except as may be provided for in section (f) of this Policy.

(5) An applicant who has committed a felony will not be admitted. A cadet that commits a felony or an infraction that places them on court ordered probation will be dismissed.

c. Academic Performance and Learning Disorders Policy:

(1) The Academy does not have a "Special Education Department," and thus, will not accept students with serious learning disabilities or special education needs.

(2) Applicants who have been diagnosed with a learning problem, such as ADD or ADHD, are not automatically disqualified for admission. Applicants are evaluated and accepted based on their demonstrated ability and/or potential to complete the Academy's academic requirements.

(3) The Academy will not implement or be guided by Individual Educational Plans (IEPs) or 504 plans.

(4) Cadets who are not able to maintain a 2.0 GPA or meet the specific academic college prep standards may be dismissed and/or not allowed to return to the Academy.

d. Substance Use and/or Abuse Policy:

(1) Applicants who have been treated for alcohol or drug addiction or abuse may not be accepted.

(2) Applicants who admit to the use of drugs or alcohol may not be accepted.

(3) A cadet who is found to be distributing any drugs (whether over-the-counter, prescription, or illegal) or alcohol will be dismissed.

(4) A cadet who is found to be in possession or use of illegal drugs or alcohol on campus will be dismissed.

(5) The Academy will conduct cadet random and directed drug testing of enrolled cadets. Any positive test or the refusal to properly participate in the testing may lead to the cadet's dismissal.

e. Mental Health Policy:

(1) An applicant, who is under psychiatric/mental health care and/or is being prescribed psychotropic medication by a physician, will be considered for admission on a case-by-case basis. The Admissions and Retention Committee will make a determination based on a thorough evaluation of all of the applicant's medical records. Failure to provide all of such records will result in deferring acceptance until all information is provided. Discovery that all records were not disclosed in the admission process will result in immediate dismissal.

(2) An enrolled cadet who comes under mental health care and/or is prescribed psychotropic medications by physician must be reevaluated by the Admissions Committee. The cadet's parent and/or guardian must provide all medical,

psychiatric and mental health records to the Admissions and Retention Committee for evaluation to determine whether to retain or dismiss the cadet. The Admissions and Retention Committee will make a determination based on a thorough evaluation of all of the cadet's medical records. Discovery that all records were not disclosed will result in immediate dismissal.

(3) Cadets who have been sent home for medical or emotional reasons will not be allowed to return to the Academy without an appropriate written release from his/her treating physician, which shall include a detailed summary of treatment, diagnosis and all medication and treatment recommendations. This information will be thoroughly evaluated by the Admissions and Retention Committee and a qualified physician. The Cadet will not be readmitted without the approval of the Academy's Head of School. If medications or treatment have been prescribed, the treatment and/or medications must have begun prior to the cadet's return to the Academy.

f. Dismissals and Re-enrollment Policy:

(1) Applicants who are dismissed from their immediate previous school will not normally be considered for admissions until after he/she has successfully completed at least one semester in another school.

(2) Cadets who have been dismissed from the Academy or not invited to return to the Academy may reapply for admission after the successful completion of at least one semester in another school.

g. International Student Policy:

(1) International students must have a US residential guardian.

(2) International students must come to the Academy on a student visa with F-1 status.

(3) International students must have the required medical insurance.

(4) International students must normally pay all tuition and fees prior to or upon admission.

h. Day Student Admissions Policy: To be accepted as a day student, the individual must reside either with one or both parents or guardian and must reside within a 30 minute drive of the campus.

i. Assignment to Grade Level Policy:

(1) The Academic Dean will determine the student grade level based upon transcripts, testing (when conducted), performance and the Academy required/acceptable credits which the applicant has earned (sophomore-6, junior-12, senior-18).

(2) The Academy does not normally accept second semester seniors.

j. Probational Admissions Policy: Students may be accepted on a probationary basis for one semester, after which their academic work and conduct will be reviewed. An appropriate probationary letter will be completed prior to

admission. Any violation of the terms of the probation may lead to immediate dismissal.

k. Cadet Medications Policy:

(1) An applicant who takes prescribed medications may or may not be accepted for enrollment based on the Academy's thorough evaluation of the applicant's medical history.

(2) A cadet who receives a new prescription may or may not be retained as a cadet based upon a thorough evaluation of the cadet's new medical diagnosis, prescription and treatment requirements.

(3) All prescribed medication must be accompanied by the prescribing physician's orders. The Academy must be notified of any change to a cadet's prescribed medication and must be provided with the physician's orders documenting such change. Failure to do so will be grounds for a dismissal review.

2. I, \_\_\_\_\_, the parent or legal guardian of applicant or cadet \_\_\_\_\_, have read, understand and agree to the Academy's admissions and retention policies and criteria as described above and by my signature below state that the applicant meets the Academy's Admissions and Retention Policy requirements. I agree that if my cadet's medical, psychiatric, or medications status changes I will immediately provide the Academy with all medical, psychiatric and/or medical records for the Academy's evaluation and that my signature signifies my authorization for my child's treating physician(s) to release my child's records to the Academy and discuss my child's medical and/or psychological diagnosis and directed treatment. If my signature of this document is deemed insufficient for the release of such information to the Academy, I agree to execute such additional documents as necessary for the Academy to have access to such records and to discuss such records and treatment with my child's treating physician(s).

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Parent's/Guardian's Signature

Date